

EXHIBIT 3



March 28, 2022

Babst Calland
c/o Alexandra G. Farone, Esq.
Two Gateway Ctr., 6th FL
603 Stanwix St.
Pittsburgh, PA 15222

To Whom It May Concern:

Yavapai College is in receipt of a Request for Records based on a Supboena concerning Civil Action No. 2:21-cv-01766-GMN-NJK issued in the State of Nevada.

Please note that a lawfully-issued subpoena is required for release of student records. "In order for the subpoena to be binding upon the institution on which the subpoena is served, an officer of a court that has jurisdiction over the institution must have issued it." (*AACRAO 2012 FERPA Guide*, p. 49.)

Yavapai College will respond to a lawfully-issued subpoena that originates in the State of Arizona.

Sincerely,

A handwritten signature in black ink that reads "Sheila M. Jarrell". The signature is fluid and cursive, with the first name "Sheila" being more prominent.

Sheila M. Jarrell, M.Ed., Registrar
Yavapai College
1100 E. Sheldon St.
Prescott, AZ 86301